Meeting Minutes

✳ Attendees

Grace Clarke
Andrey Smirnov
Taylor Edgell
Michael Justus
Shan Swanlow

✳ Apologies

✳ Agenda

- Discuss the first draft of the document, what is still needed etc.
- Brainstorm what our product will be
- Distribute the Scrum roles

✳ Action Items

Andrey - wireframe / Scrum
Taylor - product descriptions
Grace - references and what smart is
Shan - User stories
Gherkin Statement review - Shan
Project plan section - all together
Michael - requirements turn into SMART

Meet on Wednesday 6pm for Project Plan & Clickup